

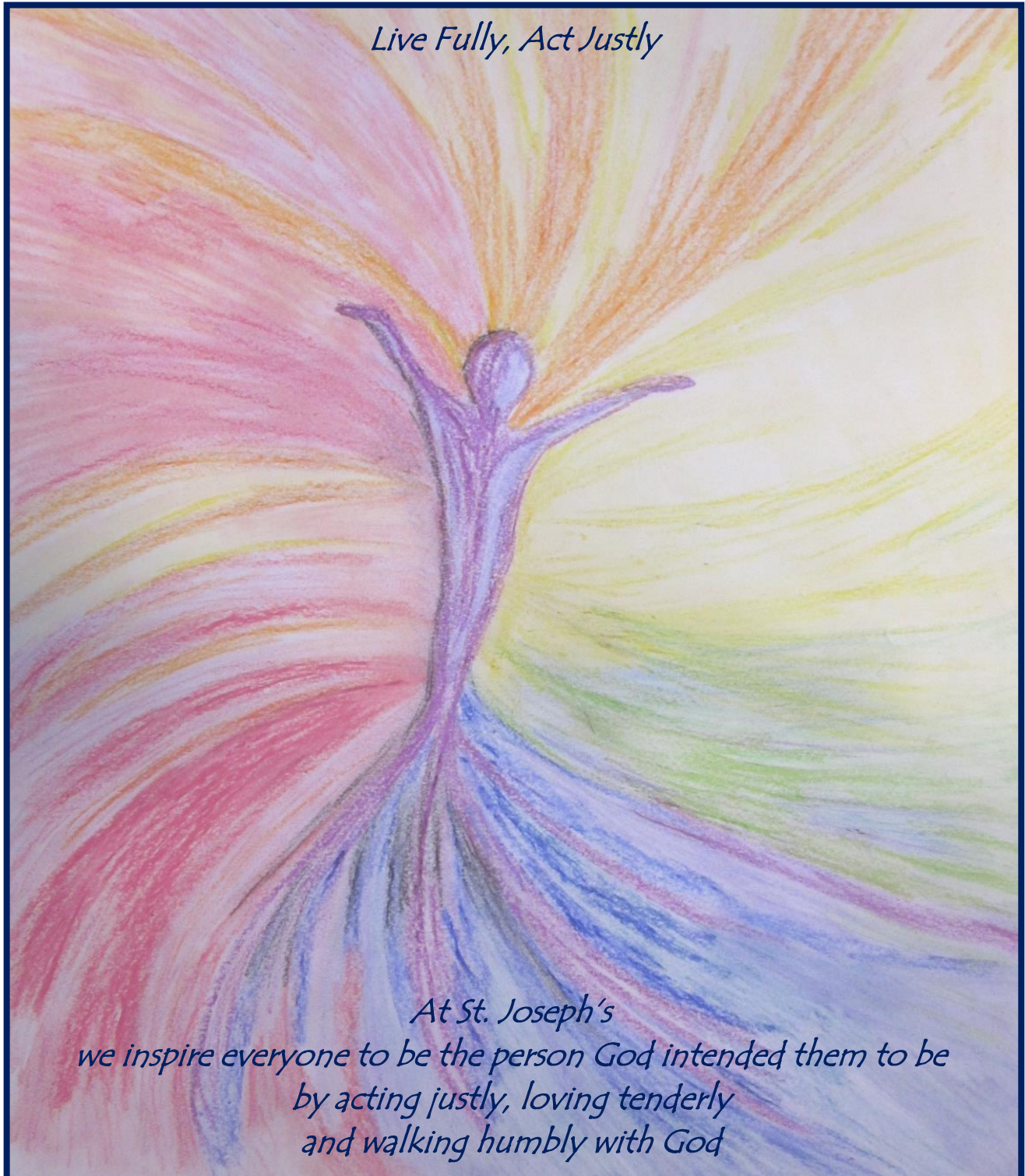


St. Joseph's Catholic Primary School

**Child Friendly Safeguarding Policy**



**Bishop Wilkinson**  
Catholic Education Trust  
Through Christ, in Partnership



**Executive Headteacher:** Mr David Miller

**Chair of Governors:** Mrs Paula Russell

**Date:** September 2024

**Date for Review:** September 2025

## Child Friendly Safeguarding Policy



All children and young people have the right to feel safe.

When we feel safe, we usually feel good about ourselves.

We can relax and enjoy life.

## Children's rights in England

[Rights4children](#)



### What is this?

St. Joseph's Catholic Primary School has a safeguarding policy for staff, families and governors. This child friendly policy is designed for children within our primary school.

### What is it for?

This policy is to help you decide what could be a problem and where to go to get help and support.

St. Joseph's Catholic Primary School is our school and we want it to be a safe space. The adults in St. Joseph's will do everything they can to make sure you are protected and happy. To help them do this, they have lots of rules to follow. This policy is to help you understand what **Safeguarding** means to you and to help you decide what could be a 'problem' and whom you should talk to.

The adults in school know that Safeguarding means that they should:

- Protect you from harm;
- Make sure nothing stops you being healthy or developing properly;
- Make sure you are safely looked after;
- Make sure you have the best life chances and can grow up happy and successful.



They agree that they will:



- Make the school a friendly, welcoming and supportive place to spend time in – somewhere you want to be;
- Be there for you to talk to if you need to and know who to ask for help;
- Give you safe messages in your lessons to help you to learn how to look after yourself both online and in the real world;
- Have all the right rules in place to help look after you.

## **Abuse**

- When someone hurts you, it can be called abuse. This is when someone does something to you that is harmful, unpleasant or painful like.
- If someone deliberately hits you, hurts you, injures you or humiliates you in different ways.
- If someone says or does something that makes you feel bad about yourself or hurts your feelings, which makes you feel scared, sad, upset or frightened.
- If someone shouts, threatens, hits or hurts someone you love whilst you are around which makes you scared, unhappy or worried.
- If someone doesn't take proper care of you so you feel abandoned, lonely or neglected. You might not be able to eat or wash regularly, or you might not be able to come to school every day or on time.
- If someone touches you in a way that you don't like (like touching your private parts) or makes you look at things embarrassed, uncomfortable or guilty.
- They may ask you to keep it a secret or give you presents.



**Abuse is never ok and if you are being, or have been abused, you must remember – it is not your fault. You must always tell someone and they will help it to stop.**

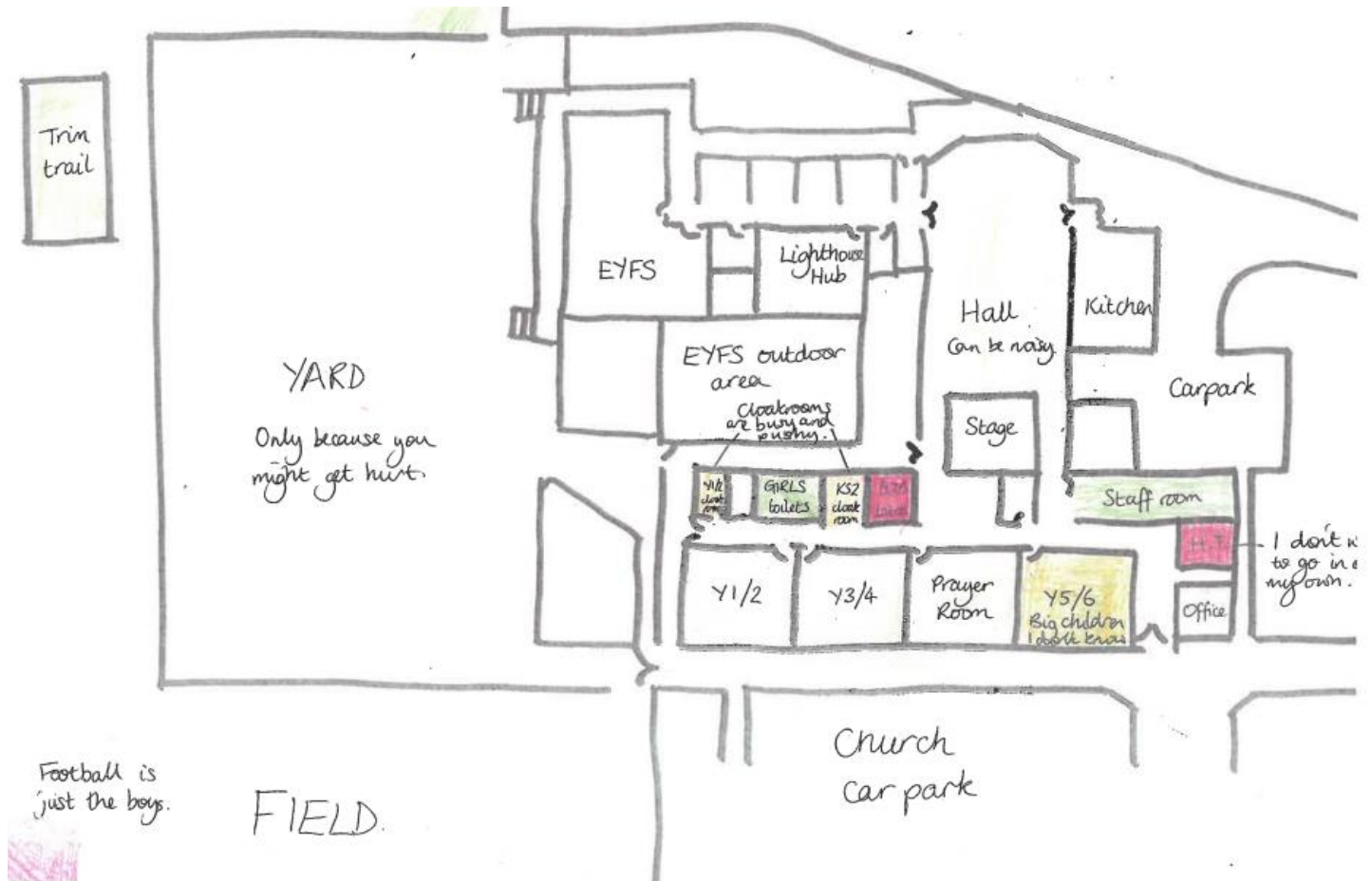
## **In and out of school**

- All of the staff at St. Joseph's Catholic Primary School will do their best to make sure that the building is safe for you to learn in and spend time in. We will make sure that we know who everyone is by asking visitors to sign in at Reception. You will always know who a visitor is because they will have signed in at Reception and will be wearing a visitor badge with a **RED** lanyard.
- People that we do not know will never be allowed to spend time with you on your own and will not be allowed to walk around the school without a member of staff.
- The building, outside areas and fields will be as safe as they can be for you so that you don't hurt yourself, although accidents can happen so please be careful!
- Staff will look after you if the fire alarm goes off and you should know what to do and where to go.

- When you leave school to go on a trip somewhere, the staff will make sure they keep you safe wherever you are going.

### Do we feel safe in the school building?

You told us that, in school, the children felt safe in the majority of areas. The diagram below shows the areas rated as green (children feel safe), amber (children feel a little safe), and red (children do not feel safe).



### What are we doing to help you feel safe everywhere inside of school?

- The caretaker's cupboard is always locked whenever children in school.
- We have regular reminders about the way we should behave in the school toilets and we have posters to reinforce this on toilet doors.
- We have regular checks by teachers to ensure children are behaving in the correct way in corridors and going in and out of the toilets.
- Older children support our younger children in the playground as sports leaders so that they are familiar with each other.

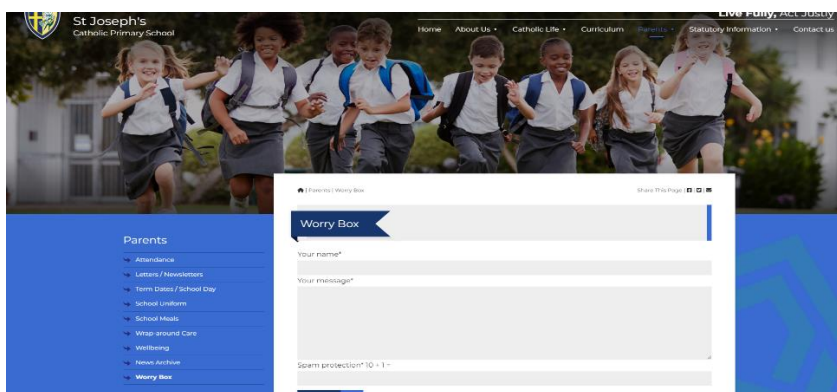
## What are we doing to help you feel safe everywhere in the school grounds?

- Some of you said that there were lots of children on the yard at times so we have different zones with different activities where children can play with play equipment.
- Lots of staff on duty monitor all areas of the yard to ensure all children are safe.

## What are we doing to make sure you have a safe space to go if you have any worries or concerns?

At St. Joseph's Catholic Primary School, we will help you in the following ways:

- We have the prayer room and a private meeting area in the staffroom where you can go if you need a quiet area to talk to a staff member about anything worrying you.
- Mrs Hockey, Mr Hockey and Mrs Turnbull have their doors open if they are available for you to talk to.
- Your class teachers will always listen if you have a worry.
- Every classroom has a worry box where you can write down your worries for your teacher to read.
- There is a digital worry box on the school website where you can contact a trusted adult (Mrs Hockey, Mr Miller and Mrs Turnbull).



- We will do our best to spot if there is a problem.
- All of the adults in school have had lessons in this.
- We will work with other people (including the people at home and people who work in other places) to help protect you and solve any problems you may have.
- We will listen to you if you want to talk to us and need our help. We will always take you seriously.
- We will support and encourage you and will respect your wishes and views.

In St Joseph's, you can talk to any member of staff but you should know that there are a number of staff who are responsible for making sure you are safe and cared for. Their names and photographs are below.



Mrs Hockey  
Head of School



Mr Miller  
Executive Headteacher



Mrs Turnbull  
Inclusion Manager

It is important that you know...

- It is never your fault if someone is hurting or abusing you.
- There is always someone who can help you.
- If someone is hurting you, they might also be hurting someone else so it is important that you tell someone to make it stop.
- Every child should enjoy their right to a happy and safe childhood. **DO NOT BE SCARED TO TELL SOMEONE STRAIGHT AWAY – WE WILL ALWAYS LISTEN.**
- If you feel an adult has not listened, share this with them if you can. If not, there are safeguarding leads in our school who you can share that you did not feel listened to with.

### Tips for keeping yourself safe



#### **Bullying**

If you think a pupil or a grown up is bullying you or someone you know, you must tell your mum or dad, a teacher or someone you can trust as soon as you can.

#### **Saying funny things to you**

If a pupil or a grown up says something to you, or you hear something that you do not like or that upsets you, you must tell your parents or carers, a teacher or someone you can trust.

#### **Touching you**

Your body belongs to you and not to anyone else. This means all of your body. If someone touches you on a part of your body like your bottom, chest or anywhere else you do not like, it is not ok. You must tell your parents or carers, a teacher or someone you can trust as soon as you can.

## **Hitting, punching or smacking you**

If a pupil or a grown up hits, punches or smacks you or hurts you in any way, you must tell your parents or carers, a teacher or someone you can trust as soon as you can.

## **Secrets**

Secrets such as surprise parties are fun, but some secrets are not good and should never be kept. Bullying should not be kept a secret and no-one should ask you to keep a kiss, hug or touch a secret. You must tell your parents or carers, a teacher or someone you can trust as soon as you can. Do not keep a secret.

## **Presents**

Presents are a good thing to get, but you should not take a present from anyone without checking with your parents first. Most of the time it will be ok, but sometimes people try and trick children into doing something by giving them presents (like sweets, money or phones) This is sometimes called a bribe. If it does not seem right, tell someone as soon as you can.

## **On the computer or your phone**

Computers and mobile phones help us all to share things and talk to our friends or family, but they can also make it easier for bullies and other people that want to hurt you to get close to you. It is important to know how to keep yourself safe on your computer, your phone and on websites. St. Joseph's Catholic Primary School has an E-Safety policy which is there to protect you. If you are unhappy with any comments or photographs you've seen on your computer or mobile, then you can also contact [www.thinkuknow.co.uk](http://www.thinkuknow.co.uk) as well as adults in school.



## **People in school who can help you**

- Class Teacher
- Classroom Teaching Assistants
- Mrs Hockey
- Mr Miller
- Mrs Turnbull
- Any other adult in school

## **Useful Numbers and Websites**

Childline: 0800 11 11

NSPCC: 0808 800 5000

<https://www.nspcc.org.uk/keeping-children-safe/our-services/childline>

**If you don't feel you can speak to someone, you can complete a form and place it in the Worry Box in your classroom. If you are worried about your friends seeing you fill out a form in class, complete a form online (on the school website) and place it in the worry box on the school website.**



**Appendix 1:**



*St. Joseph's Catholic Primary School*  
**Worry Box Slip**



**Name:** .....

**Class:** .....

**I would like to talk to** .....

**About:**  
.....  
.....  
.....  
.....  
.....

**Please put your form in the Worry Box in your classroom**